

RECEPTIONS

The Elmhurst Public Library, on occasion, is able to sponsor receptions to honor individuals, and to open special exhibits or cultural programs. Funds for these receptions are sought from private donors such as organizations, corporations and individuals interested in helping the Library. As a matter of policy, the Library would seek to invite all residents of Elmhurst to these receptions, but safety regulations governing the capacity of reception areas and the financial limitations imposed by the size of the donation limit invitations to these receptions. Invitations will be issued to the donor, those groups or individuals participating in the exhibit or cultural event or associated with the individual being honored, those groups likely to have a special interest in the exhibit or cultural event, and Library and City officials. On a rotational basis, invitations will be issued to Elmhurst clubs and organizations. In addition, a notice will be posted on the door to the reception area on the date of the event inviting the general public in the building to attend.