

ATTACHMENT A

MINUTES
ELMHURST PUBLIC LIBRARY
BOARD OF TRUSTEES
Tuesday, October 21 2008
7:30 p.m., Meeting Room 1

President Rose Walsh called the October 21, 2008 meeting of the Board of Trustees to order at 7:30 p.m. in Meeting Room 1.

Board members in attendance included Marsha Baker, David Dyer, Philip Hupfer, William Ryan, Susan Sadowski, Frank Vanek and Linda Wheaton. Also in attendance were Library Director Marilyn Boria, Assistant Director Sarah Caltvedt, Public Information Coordinator Cheryl Moore and visitors.

There were no comments from visitors.

The first order of business was approval of the Consent Agenda. Susan Sadowski moved:

THEREFORE BE IT RESOLVED:

That the minutes of the September 16, 2008 Regular Meeting be approved as presented.

That administrative staff are authorized to donate 57 used computers to Elmhurst Community Unit School District 205.

That administrative staff are authorized to purchase a poster printer for \$7,145, and contract for the installation of a data line for \$500.

That administrative staff is authorized to purchase replacement carpet tiles at a cost of \$2,665.

That administrative staff is authorized to contract with a licensed electrician to make necessary electrical changes in the drive-up window area of the workroom at a cost not to exceed \$1,000.

That administrative staff is authorized to work with United Community Concerns to collect food in the library from November 16 – 29, 2008. The food collection must not interfere with normal library use, and library visitors may not be solicited individually for donations.

Frank Vanek seconded the motion. The motion passed.

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The next order of business was approval of the October 21, 2008 Accounts Payable. Frank Vanek moved:

THEREFORE BE IT RESOLVED:

That the October 21, 2008 check register be approved for payment.

Linda Wheaton seconded the motion. The motion carried.

Director Boria presented the Financial Reports. She noted that income was at the same level as last year, and expenditures were on target for the most part. The large donation amount was primarily from the Friends' annual Summer Reading contribution. There were no questions.

In her Director's Report, Ms Boria passed out Friends of the Library membership applications and discussed the Friends' annual meeting on November 11. Diane Dillon, of the Newberry Library, will be speaking about Daniel Burnham and the the area wide celebration of the centennial of his Plan for Chicago in 2009. She also reported that Steven Baker, author of The Numerati, would be speaking at the Library on December 8. Since arrangements had just been made, the event would not be listed in the newsletter. Trustee Dyer remarked that he had enjoyed reading the staff reports on their attendance at the Illinois Library Association Conference.

President Walsh did not have a report.

There was no Unfinished Business.

The first item of New Business was Adoption of the Strategic Plan. Susan Sadowski moved:

THEREFORE BE IT RESOLVED:

That the Elmhurst Public Library Strategic Plan, 2009-2013 is approved as presented.

Philip Hupfer seconded the motion. The motion carried.

The next item of New Business was Trustee Dyer's Compensation Proposal. Trustee Dyer proposed that the Board recognize the staff for their role in the Library's high ratings in the recent Elmhurst Citizen Survey and the ranking of #1 in Illinois and #5 in the nation in the 2008 HAPLR survey. He moved:

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THEREFORE BE IT RESOLVED:

That all Library staff being paid in an upcoming payroll period receive a one-time additional merit payment of \$50 in appreciation of their outstanding performance.

Bill Ryan seconded the motion. The Trustees discussed this proposal, noting that this would be a nice way to recognize all staff equally for their contributions to the library's success. Trustee Hupfer expressed concern that future payments might be expected, and the other Trustees agreed that this payment should be an exception, not a regular occurrence. They asked that a thank-you card be included with the paychecks expressing the appreciation of the Board for the staff's work. The motion passed 7 to 1, with Trustee Hupfer voting against it.

There being no additional New Business, the meeting was adjourned at 8:03 p.m.

Linda Wheaton, Secretary